

September 28, 2004

Dear Colleague:

Following are the logistics and agenda of our next SystemVerilog work group F2F meeting.

**Date:**

Monday, October 11 2004, 9:00 am – 5:00 pm Eastern US Time (GMT -05:00)

**The meeting will be held at:**

Cadence in Chelmsford MA  
270 Billerica Road  
Chelmsford, MA 01824

Chelmsford, MA is about 25 miles north of Boston. Closest airports are Boston, Logan and Manchester, NH.

The meeting room will have a conference phone facility. The **bridge number** will be sent within few days.

Dennis Brophy will setup a **WebEx** invitation to the group, in order to enable follow-up on any presentations being done at the meeting by those who cannot attend in person. Dennis will send WebEx link information to ieeel800 reflector.

The chair of the meeting is:

Johny Srouji  
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The agenda of the meeting is in the following page.

## Agenda

- 1) Call to order
  - a. Introductions & Affiliations
- 2) Approve agenda
- 3) Call for Patents
- 4) Approval of 14 September 2004 meeting minutes  
[Download](#) minutes from eda.org
- 5) Action Items Review and Follow-up  
[Download](#) action items from eda.org
- 6) Status Update on IEEE funded services contract
  - a. Finalize closure on required next steps
- 7) Review the process for Errata tracking
  - a. Karen Piper will prepare a proposal
- 8) Review the process for “Errata Resolutions” Approval in P1800
  - a. Johny Srouji will prepare a proposal
- 9) Technical Committee Updates – report out from Karen Pieper
  - a. Errata Status: [Download](#) errata list from eda.org
  - b. Approval for proposed errata resolutions
  - c. Update on the Champions committee
- 10) P1364 Alignment report out by Victor Berman
  - a. Kathy McKinley (heading the data types task force) and Jay Lawrence (Cadence) will attend this part of the discussion
- 11) P1800 Structure & Operation: short and long term
  - a. Group Chair will lead this discussion
- 12) Review & Track our schedule of our major milestones
- 13) Officers’ nomination and elections
- 14) New business
- 15) Next meeting (announce date, time, and location, if known)
- 16) Adjournment

Sincerely,

Johny Srouji, P1800 Work Group Chair